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19

ANNUAL
REPORT





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FROM THE

CHIEF EXECUTIVE OFFICER



It is with great excitement that I can take this opportunity to address you as the Chief Executive Officer of Eastern Idaho Community Action Partnership, Inc. We have such a great organization, made that way by the wonderfully dedicated individuals that make up our staff. This year we are celebrating our 52nd anniversary of existence.

As I reflect over my career here at EICAP, I can't help but marvel at the remarkable things that have happened over that time. All of it due to great employees grabbing hold of our mission and doing everything they can to help people and change lives. In 2019 we continued to travel that path of doing remarkable things. I would like to highlight a few of those items in my limited amount of space.

In 2019 we continued to strengthen our financial position by liquidating two properties that have continued to drain our unrestricted net assets for many years. We were able to finalize the sale of the final eight lots in Roberts that were originally purchased and developed with the intent of building first time home buyer homes through the Mutual Self-Help Housing Program. Unfortunately, that program had been rendered obsolete in our area during the financial crisis that

began in 2009. We have continued to pay property taxes on those lots with no prospect of a return. These lots were sold to a developer that is enhancing the neighborhood and city by putting beautiful single-family homes on those lots. In addition, we were able to find a buyer interested in maintaining the same resident base, while not being constrained by regulation, to purchase our Senior affordable housing property in Arco after many years of financial losses there.

In addition to these accomplishments we made the decision late in the year to move the management of our 323-unit affordable housing portfolio to Syringa Property Management, a regional expert in the management of rental housing. As I write this, I am happy to report that our revenues are up, and our expenses are down in our housing department due to the expertise and diligence being exercised in the collection of rents and reduction of vacancies. This was a difficult decision as it culminated in a reduction in force of fifteen employees, but I am happy to report that all employees were provided an opportunity of employment with the new management company. This decision is already providing enhanced financial stability for the organization and will continue to improve in the future.

During 2019 the organization embarked on a journey to make the best better. I would put EICAP up against any Community Action Agency in the Nation as to the quality and dedication of our employees and the way we conduct the important work we do. With that in mind I received the Board of Directors approval and led the organization into a review and study of our current corporate culture and what needed to be done to improve the culture and desirability of the organization, particularly from the employee standpoint. I am proud to say that we have begun that journey, and while culture does not change overnight, we are actively engaged in the continued improvement of EICAP on every level.

In this journey to make EICAP as strong as it can be I am excited to relay that we have six employees that are progressing toward the achievement of gaining their Certified Community Action Professional (CCAP) credentials, and of those there are two that have qualified to take the certification exam this coming summer. This journey, along with the accomplishment of earning the CCAP designation strengthens the employee, the organization and the Community Action Network in ways that cannot be quantified.

I will close by saying that I am so blessed to be working in such a great organization, surrounded by such great people, doing the great work that we do in "Helping People and Changing Lives".
We are EICAP STRONG!

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Jay G. Doman, CEO

Eastern Idaho Community Action Partnership, Inc.

BOARD PRESIDENT

FROM THE

Change. I wrote about change in my message last year – about how change is good, and how it can change people’s lives. I cannot help but think again about change for this year’s Annual Report – but this year it is a different kind of change. There have been some major changes within EICAP this past year – the biggest probably being in the housing division. We continue to adjust to this new way of operating, but are working hard to make it through this change. It has been a learning curve both for staff and the Board of Directors, and we are all learning something from this change. That said, change can be stressful and unsettling.



For the purposes of an Annual Report, I really don’t like to focus on a single point in time. However, as I write this, we are in the grips of the changes due to the COVID-19 virus, and at the forefront of my mind is how we must adjust our daily lives – both personally and professionally. Talk about changes that can be stressful and unsettling!

I have been, and continue to be, impressed at the resilience and creativity of the EICAP staff during this time. How easy it would be to go home, maybe turn on a computer, and tell the population of our service area “sorry – we are all at home – we can’t help you right now.” But this thought never crossed your minds. From the moment our Governor issued his stay at home order, you all responded in a way that reflects what has always been my guiding force in wanting to be involved with this organization – your passion and dedication to helping others. The creativity and passion you all have has been incredibly evident through this change. You are not content to just stay home and tell the world that EICAP is temporarily closed for business. You have come up with ways to provide assistance – even if it looks different, and there are changes in the way it is done. These times are stressful and unsettling for all of us – but particularly for our client base – and your efforts have helped bring some sense of calm to those most affected by the many changes in how the world is currently operating.

I am so proud of how you have all embraced this change, and have been bright lights at a dark time. Change at times like this may not always feel good – but it is possible – and we will all be better for it. The doors may be temporarily closed – but thanks to your passion, creativity, and incredible efforts, EICAP continues to be open for business.

Thank you all for everything you do every single day – you are an inspiration!

Kathy Harris

EICAP Board of Directors

COMMUNITY ACTION PROMISE

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

EICAP'S MISSION STATEMENT

Eastern Idaho Community Action Partnership helps and empowers at risk individuals and families meet their basic needs and increase their independence through support and education.

GOALS & STRATEGIES

Empowering Low-Income Individuals and Families

- 1 Reduce barriers to obtaining and maintaining affordable housing among low income households.

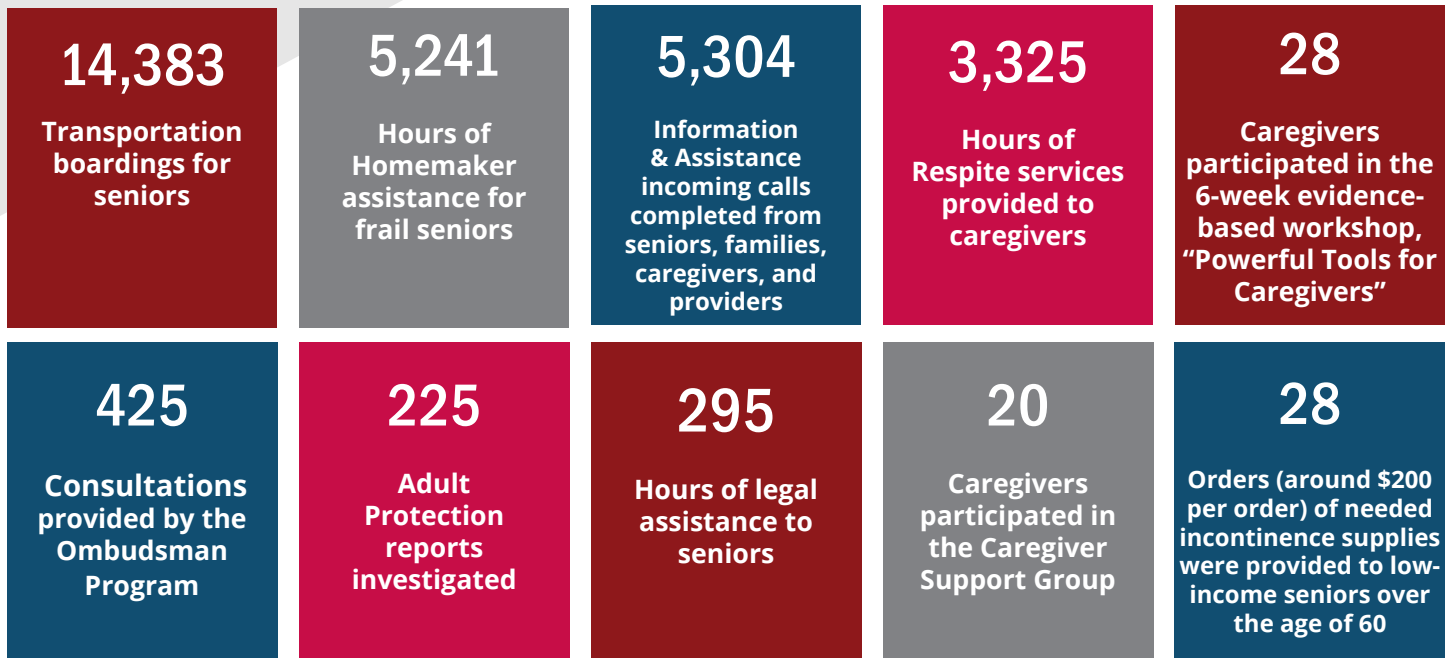
Engaging and Revitalizing our Community

- 2 Expand the availability and quality of affordable housing within our community.

Increasing our Agency's Capacity

- 3 Increase the availability of unrestricted dollars to meet the diverse low-income needs of our community.
- 4 Establish EICAP as a leader among innovative, sustainable, and collaborative Head Start programs.

BUILDING A STRONGER COMMUNITY



The Aging Program provides many services to those who are age 60 and older. Such services include:

- In-home services
- Ombudsman assistance
- Legal advice, counseling, and representation
- Adult protection for abuse, neglect and exploitation
- Caregiver support and respite offering free time to caregivers
- Resources and support to grandparents raising grandchildren
- Congregate Meals and Home Delivered Meals



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The Haven Shelter

EICAP offers many family services such as and not limited to GED tutoring and tuition assistance. One main program within family services is The Haven Shelter. The Haven is a homeless shelter that provides emergency shelter, short term transitional housing and supportive services to homeless families and single women. EICAP works with People to develop a plan that will lead them to self-sufficiency.

ONE LIFE AT A TIME

11,042

Total unduplicated number of all INDIVIDUALS served

20

The number of individuals who achieved and maintained capacity to meet basic needs for 90 days

32

The number of individuals who opened a savings account

16

The number of individuals who used their savings to purchase an asset

45

The number of individuals who demonstrated increased nutrition skills



Donation to Haven

Client Story | PA

PA is a mother with 3 young children. She was in a very violent relationship with her husband, the father of the children. She wanted to get away from him but did not know how to. We worked out a plan where she collected all her important papers and left during the day while he was at work. She came to the shelter with nothing except her kids and luckily, a car. We gave her food, clothing, and other necessities. She found employment immediately and is very motivated to start a new life.

Her kids' behavior calmed down and they no longer live in fear. We also connected her to the Domestic Violence Center for counseling. She has learned how to budget and get her finances in order. She had tried to leave him before but always went back because she had no help. She said if she had just been given a chance of help to get out of the situation she would have left and stayed away. She was given that



Donation to Haven

Client Story | Clellie

I am a 38-year-old woman that didn't have any healthy life skills until I came to the Haven Shelter in 2007. I moved from Burley, Idaho after I lost my children. I was lost, broken, and alone. I had been in abusive relationships my entire life and was taught that since I was a woman, I couldn't achieve anything on my own. I thought, I needed a man to take care of me. It didn't matter what kind of man, as long as I had one. My Mother used to tell me that if I didn't have a man, she would kick me out on the streets without any resources like the Haven. So, I always had a man and it was invariably the same kind of man that I had seen my Mother with. I thought this was normal, but this life was anything but normal.

The Haven taught me that I could have a good life and take care of my children on my own. The staff educated me how to budget my money and helped me get back on my feet. They even assisted me in attaining housing that I could afford. I did the best I had ever done in my entire life for roughly four years. However, I made the mistake of not using the Haven as my support system. I stopped taking the suggestions that were given to me and I started using substances to cope with my feelings again. I lost everything. I lost my relationships with my children, I lost my housing, and I lost my dignity and self-respect. I had lost all hope for a good life. I remember not wanting to live anymore. I found myself homeless or in somebody's bug infested trailer. I overdosed on heroin and almost died because of my bad choices. I didn't have any healthy support. Then I remembered what it was like when I was living at the Haven, and I started reaching out to them. The only problem was, I was still using and did not follow through. I ended up going to rehab to get clean again. Afterwards, I was accepted at the Haven to put my life back together. This time I had done so much damage that my son did not want to live with me. I also did more damage to myself and it has taken longer to heal. I wish I could say that I got everything. I can talk to each staff member and they will help me look at my situation in a new light. I do not feel alone anymore. They have become part of my healthy support system. This is a place where I can go when I am struggling or scared and in need of support. Here is an example of what I mean, the day before Mother's Day 2019 (3 years after I moved out of the Haven) my mother needed safe and sober housing. Because of our toxic relationship, I had barely spoken to her since I had become sober. However, the Haven has taught me there are no throw away people. I found a place in Twin Falls for her to start over again and break free from what she was taught by her parents, but I was scared. I did not want to pick my Mother up without support for my recovery and mental health. I asked several friends to come with me, however nobody was available. I didn't know what to do, so I went to the Haven to get some ideas. One of the staff members, Darla, was willing to go with me for support. I just about cried because I was so relieved that I had support for such an emotional task.

There are so many more amazing things that have happened in my life. I am doing things that I didn't think I would ever be able to accomplish. I have become a recovery coach and had the opportunity to work for Family Treatment Court in Pocatello, Idaho. After that, I became a Peer Support Specialist and I work for the State of Idaho doing a job that I love. My co-workers are supportive and believe in what I do. I have moved mountains to stop the addiction cycle in my family. It has been emotionally hard for me. The difference this time is that I have built a great support system and the staff at the Haven is part of that. They have helped me believe in myself, even though I never believed in myself before. I'm proud to be Clellie Laws a 38-year-old



Cookie Party



TEDx Idaho Falls – former Haven client was invited to give a TEDx talk. 2019

BUILDING A STRONGER COMMUNITY

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Grandparents participated in the Grandparents Raising Grandchildren Program

Grandparents Raising Grandchildren

This program works with individuals who are in need of information, resources, and support regarding: medical, legal, behavioral and school issues. The Grandparents Raising Grandchildren Support Group meets on the 4th Tuesday of each month. Contact EICAP for more information: 208-522-5391



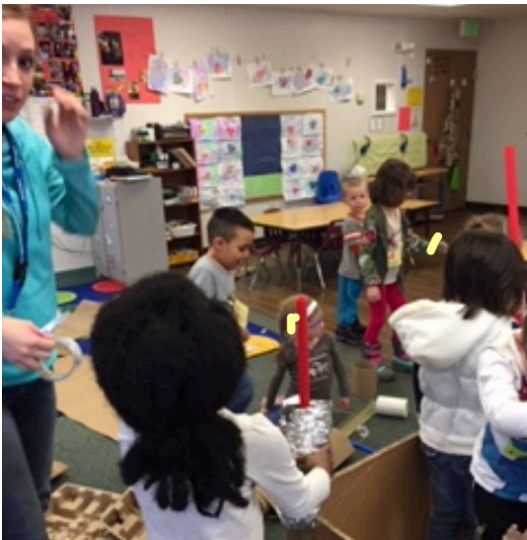
Head Start Program

EICAP Head Start is a preschool program for families with children ages 3 to 5. We operate six Head Start centers in eastern Idaho. Two centers are in Idaho Falls and the others are in Blackfoot, Driggs, Rexburg, and Salmon. Early Head start is an early education program for families and children ages 0-3. We operate three Early Head Start Centers. Two centers are in Idaho Falls and the other in Blackfoot.

Within the classrooms, EICAP's staff is dedicated to helping children grow mentally, socially, emotionally, and physically ensuring that they are kindergarten ready. Head Start is the nation's premier pre-school program differing from others because services are not limited to the classroom or the child. Our support staff works with the entire family, helping parents to understand their importance as their child's first and most important teacher. Parents are encouraged to be involved in their child's education as well as continue their own. Additionally, parents learn to set goals for their family to improve their own self-sufficiency.

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ONE CHILD AT A TIME



BUILDING A STRONGER COMMUNITY

Salmon Food Pantry

The Salmon office is dedicated to assisting community members in need. Whether that need is education, heat assistance, food, or just information on who to talk to next. We strive every day to provide our clients with a positive interaction and with the knowledge to improve their circumstances. We partner with a variety of community members from businesses, other nonprofits, and schools to individual community members that wish to be part of building their community up and assisting those most vulnerable.

- **1,598**– TEFAP – Food Boxes distributed
- **1,599** – Community Donations – Food boxes with Community Donations distributed
- **607** – CSFP – Food Boxes distributed



ONE MEAL AT A TIME

Rexburg Food Pantry

- **1,506** – TEFAP – Food Boxes distributed
- **1,510** – Community Donations – Food boxes with Community Donations distributed
- **468** – CSFP – Food Boxes distributed



Volunteers at the Food Pantry



Rexburg Motorsports Food Drive (about 426 Items donated)



Fall River Electric Food Drive (about 300 Items donated)

113,640

Home Delivered meals served to seniors

43,021

Congregate Meals served to seniors

3,105

of TEFAP food boxes distributed (The Emergency Food Assistance Program)

3,112

of boxes distributed with Community Donations

1,075

of CSFP food boxes distributed. (Commodity Supplemental Food Program for Seniors)

BUILDING A STRONGER COMMUNITY

Housing

In 2019 we owned and ten properties, providing 323 units of safe, affordable housing. Three of the properties are designated as senior housing and the other seven properties are designated as family housing. Senior housing provides housing for persons who are 62 or over or handicapped or disabled and who meet income and tenant selection criteria.

Our housing department worked very hard during 2019 to beautify the properties with needed repairs and improvements. We believe in providing clean and safe affordable housing for those that need it. During the latter part of 2019 we transitioned the management of our housing properties to Syringa Property Management.

4,218

Eligible households received LIHEAP (Low Income Home Energy Assistance) services

242

Eligible households received Energy Assistance from donations to local utility companies

2,549

Eligible households received LIHEAP Crisis assistance



Rick Hunter (left) and Ryan Raymond (right)

ONE HOME AT A TIME

Weatherization

Weatherization worked on and completed 66 homes with an average cost of \$12,756. We served a total of 210 customers, 35 were disabled, 38 were children, and 32 were elderly.

We completed 27 homes in Bonneville County, 5 in Butte County, 4 in Clark County, 1 in Custer County, 4 in Fremont County, 12 in Jefferson County, 5 in Lemhi County, 7 in Madison County, and 1 in Teton County.

Measures that we did include the following: new windows and exterior doors, attic, floor and wall insulation, infiltration measures (this includes weather stripping old doors, replacing broken glass, sealing heat ducts, replacing dryer vents). We also installed duct insulation, smoke alarms, CO detectors, replaced old refrigerators, repaired or replaced water heaters and heating systems. We spent a total of \$841,941 on the 66 homes completed.

We also provide emergency services in the winter for families and individuals if their heating system goes out.

Eligibility is based on household income; we encourage all low-income families or individuals in need of assistance to apply. Staff are available to assist families and individuals apply for the year-round program.



The following four responses are from some of the individuals and families that received assistance through EICAP's Weatherization program. All agreed that the work was satisfactory and that the job site was cleaned upon completion.

"Everybody was very educational and explained what was being done and how it would help winterize my home. Everybody was kind and friendly."

Lemhi County

"The change in the warmth of our house has been amazing. It has given us peace of mind and we are saving a lot monthly. Thanks for all the hard work and help that you have given and put into our home."

Jefferson County

"My kids and I noticed the changes almost immediately. We are feeling better about our home and would love to share our story with others. We are very thankful."

Bonneville County

"The guys did a great job. They were very professional and knowledgeable. I appreciate them."

Fremont County

BUILDING A STRONGER COMMUNITY

ONE PARTNER AT A TIME

Partnership List and Contracted Providers:

AARP - Tax Aid	Good Samaritan Nursing Home	QualiCare, Inc.
Assisting Hands Home Care	Greater Idaho Falls Chamber of Commerce	Regence Blue Shield
All Heart Home Care, LLC	Habitat for Humanity, Idaho Falls	Rigby Senior Center
Area V Agency on Aging (Veterans-Directed Home and Community Based Services)	Idaho Falls Senior Center	Ririe Senior Citizens Center
AS Long Nutrition (Dietitian Services)	Idaho Falls School District	Rockwell Care
Ashton Senior Center	Idaho Legal Aid	Salmon Valley Senior Citizens Center
Blackfoot School District	Infant Toddler Program	Salvation Army
Bonneville School District	Lemhi Co Economic Development Assoc. (LCEDA)	Senior Citizens of Teton County, Inc.
Challis Senior Center	LIFE, Inc.	South Fremont Senior Citizens, Inc.
City of Idaho Falls	Lost River Senior Center	Sugar Salem School District
College of Eastern Idaho	Mackay Senior Citizens Inc.	Targhee Regional Public Transportation Authority (TRPTA)
Community Food Basket of Idaho Falls	Madison Co Senior Citizens Assoc., Inc.	Teton School District
F.I.S.H. (Friends in Service Here)	Madison School District	The Soup Kitchen
Family Safety Network	Personal Home Care, LLC	United Way of Bonneville County
First Choice Home Care	Premium Choice Homecare, Inc.	West Jefferson Senior Citizens
Freemed		
Gables In-Home Care		



ONE VOLUNTEER AT A TIME

BUILDING A STRONGER COMMUNITY

51,344.52

Total Number of Volunteer Hours Donated by individuals with low incomes

61,274.74

Total Volunteer Hours Donated to the Agency

649

Hours volunteered by Volunteer Assistant Ombudsmen

1,333

Miles volunteered by Volunteer Assistant Ombudsmen

Why Should I Volunteer?

The experiences and memories acquired when sharing your time and helping others is invaluable. It benefits both parties. You may:

- Gain the satisfaction of making a difference in someone's life and our community
- Have fun and meet new people
- Challenge your attitudes and beliefs
- Experience team work
- Develop life- and work place-skills
- Demonstrate responsibility and dependability to future employment opportunities
- Explore career opportunities and enhance your resume
- Improve your self-confidence
- Grow personally
- Expand your community networks

<http://www.eicap.org/volunteer>

How to Get Involved:

There are volunteer activities that range from 1-2 hours each week to an occasional special project that might involve 10-12 hours of your time. We will consider new activities as well as fundraising events should you have any other ideas and talents that you wish to share.

Head Start Program - Needs volunteers to assist in the class room and during family literacy programs and special events.

VOICE - Improves the quality of care and makes a difference in the lives of elders who live in long-term-care facilities. Volunteers are trained and assigned to a facility to visit weekly, advocate and help solve problems for residents.

SMP - Senior Medicare Patrol trains volunteers to assist Medicare beneficiaries and their families avoid, detect, and prevent health care fraud.

BUILDING A STRONGER COMMUNITY

ONE DONATION AT A TIME

Dec 20th, 2018

The Area VI Agency on Aging at EICAP would like to give a huge shout out to the amazing donations that we received from members of the Idaho Falls Rotary Club (Rotary District 5400), including the \$500 grant from Albertsons that they received to help purchase these items. We will be able to help so many seniors in need! Thank you!!



Dec 19th, 2018

We would like to thank Walsh Engineering Services and their staff for their generous donation of \$1,470 to the Area VI Agency on Aging at EICAP!!! We live in an amazing and giving community! THANK YOU!!



Nov 7th, 2018

Please donate if you can! Donated items will be going to the Area VI Agency on Aging at EICAP to distribute to seniors in need! Big thank you to the Idaho Falls Rotary Club #1041 for coordinating and organizing this!

A graphic for a donation drive. The background is a grayscale image of two hands, one larger and one smaller, holding a small object. Overlaid on the image is the text: 'IDAHO FALLS ROTARY CLUB #1041 DONATIONS FOR AREA SENIORS NOW THROUGH DECEMBER 19TH'. Below this, a yellow banner lists items sought: 'SEEKING NEW ITEMS: BLANKETS, SOCKS, GLOVES SWEATSHIRTS (ALL SIZES/COLORS), SWEATPANTS (ALL SIZES/COLORS) PUZZLES, WORD SEARCH BOOKS'. At the bottom, a gray banner lists donation drop-off locations: 'COLLEGE OF EASTERN IDAHO ■ DISTRICT 91 OFFICE YMCA ■ INTERMOUNTAIN GAS'.

ONE EDUCATION AT A TIME

BUILDING A STRONGER COMMUNITY



Thank you for your help with school tuition. It has helped this family tremendously!

Flora Arevalo
&
Family

The new semester begins this week. I'm looking forward to pursuing this path, and seeing where it will take me.

Wherever it does take me, I know that I made it there with your assistance. Thank you.

A week after the semester started, I was going to withdrawal from school due to my financial circumstance. I did not know how I was going to have enough to cover some miscellaneous fees. I scrapped up pennies just to purchase my required class books. I am a strong believer in education, and I felt sad. Finishing up my Accounting Bachelors felt impossible. Soon after I learned of the Magnani Scholarship and applied. It has been a hard semester and I'm grateful to have attended this semester, thank you so much. With the Magnani Scholarship, I was able to attend school and not have to worry so much on finances.

Angela Magnani Tuition Assistance

	Students	Tuition
Spring 2019	13	\$ 9,000.00
Fall 2019	26	\$ 23,600.87
Total	39	\$ 32,600.87

73

of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma

2

of individuals who obtained an associate degree

4

of individuals who obtained an associate degree

3

of individuals who obtained an associate degree

GED Program

It is good to know I am above average on most of my subjects. Math has never been my strong suit anyway but I do recognize that if I want to be successful in this world, I'll still have to get better at it.

Thank you and your organization for providing this GED program.

2019 REPORT



Independent Auditor's Report

Board of Directors
Eastern Idaho Community Action Partnership, Inc.
Idaho Falls, Idaho

Report on the Financial Statements

We have audited the accompanying consolidated financial statements of Eastern Idaho Community Action Partnership, Inc. and Affiliates, which comprise the consolidated statement of financial position as of October 31, 2019, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement. The financial statements of subsidiaries of Eastern Idaho Community Action Partnership, Inc., were not audited in accordance with *Government Auditing Standards* as these entities did not receive federal funding.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

FINANCIAL AUDIT RESULTS

Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of Eastern Idaho Community Action Partnership, Inc. and Affiliates as of October 31, 2019, and the changes in their net assets and their cash flows for the year then ended in accordance with accounting principles generally accepted in the United States.

Emphasis of Matter

As discussed in Note 1 to the financial statements, Eastern Idaho Community Action Partnership, Inc. and Affiliates adopted new accounting standards as of and for the year ended October 31, 2019. Our opinion is not modified with respect to this matter.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying schedule of expenditures of federal awards, Schedule A, as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and the consolidating statement of financial position, Schedule B, and consolidating statement of activities, Schedule C, are presented for purposes of additional analysis and are not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States. In our opinion, the information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 13, 2020, on our consideration of Eastern Idaho Community Action Partnership, Inc. and Affiliates' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Eastern Idaho Community Action Partnership's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* considering Eastern Idaho Community Action Partnership, Inc. and Affiliates' internal control over financial reporting and compliance.



Wipfli LLP

May 13, 2020
Madison, Wisconsin

BIRTH TO FIVE PROGRAM

PROPOSED BUDGET & SERVICES

ACTUAL 2019

Head Start Federal Grant	\$ 2,550,820.62
USDA Revenue	\$ 183,337.46
TANF Grant	\$ 145,264.00
United Way Grant	\$ 33,558.00
Early Head Start Budget	\$ 1,339,092.00
Non-Federal Share	\$ 1,123,197.65

Head Start

Salaries and Benefits	\$ 1,865,930.54
Professional Fees and Consultants	\$ 78,709.01
Misc.	\$ 290,767.01
Supplies and Materials	\$ 170,578.16
Occupancy	\$ 55,405.72
Training	\$ 89,430.18
Total	\$ 2,550,820.62

Early Head Start

Salaries and Benefits	\$ 1,069,207.24
Professional fees and Consultants	\$ 34,831.80
Misc.	\$ 146,071.38
Supplies and Materials	\$ 54,946.91
Occupancy	\$ 2,703.12
Training	\$ 31,331.55
Total	\$ 1,339,092.00

BUDGET 2020

Head Start Federal Grant	\$ 1,170,822.41
USDA Revenue	\$ 192,733.00
TANF Grant	\$ 145,264.00
United Way Grant	\$ 20,000.00
Early Head Start Budget	\$ 804,077.73
Non-Federal Share	\$ 1,156,620.25

Head Start

Salaries and Benefits	\$ 2,275,445.64
Professional Fees and Consultants	\$ 28,701.91
Misc.	\$ 525,723.95
Supplies and Materials	\$ 221,793.42
Occupancy	\$ 52,743.91
Training	\$ 159,827.17
Total	\$ 3,264,236.00

Early Head Start

Salaries and Benefits	\$ 1,167,042.94
Professional fees and Consultants	\$ 15,578.96
Misc.	\$ 88,950.05
Supplies and Materials	\$ 31,896.82
Occupancy	\$ 2,563.61
Training	\$ 56,214.61
Total	\$ 1,362,247.00

2018-2019 SCHOOL YEAR REPORT

BIRTH TO FIVE PROGRAM

- 240** Total number of Head Start children
- 225** Total number of Head Start families
- 81** Total number of Early Head Start children
- 72** Total number of Early Head Start families
- 81,437** Total Meals Served

Head Start:

- 100%** Average monthly enrollment
- 99.6%** Percentage of children with health insurance
- 98%** Percentage of children enrolled that received medical exams
- 98%** Percentage of children enrolled that received dental exams
- 95%** Percentage of enrolled children that received up-to-date immunization

Early Head Start:

- 100%** Average monthly enrollment
- 100%** Percentage of children with health insurance
- 100%** Percentage of children enrolled that received medical exams
- 98%** Percentage of children enrolled that received dental exams
- 98%** Percentage of enrolled children that received up-to-date immunization

BIRTH TO FIVE PROGRAM

2018-2019 SCHOOL YEAR REPORT CONT.

Efforts to prepare children for kindergarten

EICAP's efforts to prepare children for kindergarten during the 2017-2018 school year can be

- 1** Provide a research based curriculum that the Head Start and Early Head Start Teachers teach from. The curriculums are:
 - a. InvestiGator Club for Head Start
 - b. Creative Curriculum for Early Head Start
 - c. Second Step
 - d. Talk About Touch
- 2** Provide research based screenings.
 - a. ASQ-3 (Ages and Stages Questionnaires) for Developmental
 - b. DECA for Social/Emotional twice a year for Head Start and three times a year for Early Head Start
- 3** Use a research based assessment tool to monitor children's progress towards Kindergarten Readiness.
 - a. TS Gold
- 4** All Head Start families with two Education Home Visits and two Education Parent Teacher Conferences a year which is dependent on when the child/children entered Head Start. Early Head Start families also receive a 3rd Education Parent Teacher Conference. On these visits information is provided individually to families to help work on their children's skills at home and school. Individual Goals are set for each child by the parents and the curriculums support the growth of the child's knowledge towards mastery of these skills.

EICAP School Readiness Goals:

Approaches to Learning

1. Children will participate in and complete tasks and activities, projects and experiences with curiosity.
2. Children will balance needs and rights of self and others.

Social Emotional

1. Children engage in positive interactions with adults and peers in a variety of situations, including everyday routines.

Language and Literacy

1. Children will engage in language during conversation, songs, stories and other learning experiences.
2. Children will discriminate and identify sounds in spoken language.
3. Children will show awareness of print in various settings and understand different functions of printed forms.

Cognition

1. Children will develop reasoning, memory, problem-solving, and thinking skills to understand and organize their world.
2. Children will associate number concepts, vocabulary, quantities and numerals.
3. Children will understand attributes and relative properties as related to size, capacity and area.
4. Children will use senses and tools, including technology, to gather information, investigate materials and observe processes and relationships.

Perceptual, Motor, and Physical Development

1. Children will development gross motor skills to explore their environment and experiment with different ways of moving their bodies.
2. Children will develop eye-hand coordination to perform actions, use tools, explore and play.



Parent Involvement Activities

Throughout the 2017-2018 school year each of our centers send home worksheets with the families. These sheets have ideas of items they can work on with children while at home. We also encourage parents to

Blackfoot

- Introduction to the Curriculum
- Ostermiller Counseling – Mental Health

Driggs

- Ice Skating
- Rock Climbing
- Ostermiller Counseling – Mental Health

Hoopes

- Ostermiller Counseling – Mental Health

Salmon

- Breakfast and a Book Superstar
- Ostermiller Counseling – Mental Health

IF East

- Introduction to the Curriculum
- Education and Early Intervention
- Ostermiller Counseling – Mental Health
- Learning About Library Programs

IF West

- Introduction to the Curriculum
- Ostermiller Counseling – Mental Health
- Nutrition

Rexburg

- Introduction to the Curriculum
- Ostermiller Counseling – Working with Challenging Behaviors
- Oral Health
- Literacy Night With the Library

Skyline

- Eat Smart Idaho
- Ostermiller Counseling – Mental Health

EVENTS

EICAP - Eastern Idaho Community Action Partnership
 Published by Morgan Nield [?] · October 21, 2019 · 🌐
 Come and see us this Saturday!

Safe at Home!
How to Win the Preparedness Game
Fall Community Preparedness Fair
 Saturday, October 26th, 2019 - 10:00 am - 3:00 pm
 Ucon LDS Stake Center - 2967 E. 105 N., Ucon, Idaho

Something for Everyone!

Mini-Classes - Food Samples - Displays - Light Lunch

Mini-Classes:

- Preparedness is a mindset
- Personal Communications Planning
- Weight loss - Why You Struggle and Simple Ways to Change it
- Nutrition for Healthy Aging
- Personal Self-Defense
- Personal Gun Safety (proper use, personal safety, types, use)
- Self-Reliant Living - Start Where You are At
- Natural Healing Clay for Doctor Mom and other Care Givers
- "Introduction to Natural Clay and Natural Salt" - (9-10 a.m. BONUS CLASS)
- "Detail Uses for using Clay - Internally"
- "Detail Uses for using Clay - Externally"

Information Displays and Tables

- Little League of Emergency Preparedness
- 1 month - 3 months - 6 months
- 72-hour Go-Kits, Medical & Personal Hygiene Supplies, Food Storage, Family Plan & More
- Medical Identification - Saves Lives
- Fall & Injury Prevention & Fitness Class info
- Operation Red File for Seniors - Making critical information available for first responders
- Blood Pressure Screening
- Helmet & Seat Belt Safety Awareness
- Fire Safety and Smoke & Carbon Detectors
- Addition Recovery
- Home Safety Defense
- Alternative Fuels, Cooking, Heat, & Lighting
- Homemade Soap and Lotions
- Instant Meals in a Jar
- Homemade Tortillas
- Power Outage and Fire Start Kit ideas
- Ways to use your Emergency Kits - Laundry Kit, Portable Loo Kit, Dish and Handwashing Kit, etc.
- Three-Minute Preparedness Kit
- First Aid & Health First Aid Kits
- Emergency Communications
- First Aid & Health First Aid Kits

Safe at Home!

Team Health **Team Self-Reliance** **Team Safety**

Team Health **Team Self-Reliance** **Team Safety**

Team Health **Team Self-Reliance** **Team Safety**

EICAP - Eastern Idaho Community Action Partnership
 Published by Morgan Nield [?] · September 21, 2019 · 🌐
 We had a blast at the Mattress Mayhem Event today put on by Hospice of Eastern Idaho!!!



Senior Health & Safety Fair
 2019
 Everything Health, Safety & Lifestyle

FREE COMMUNITY EVENT
 SATURDAY, MAY 11, 2019 | 11AM TO 3PM
 COLLEGE OF EASTERN IDAHO
 (BUILDING 3 - CAFETERIA)
 1600 S. 25th E. Idaho Falls

ENTERTAINMENT WILL BE PROVIDED BY THE OLD TIME FIDDLEERS AND GYPSY CABARET BELLY DANCE TROUPE. THERE WILL BE RAFFLE PRIZES AND FOOD AVAILABLE FOR PURCHASE.

Sponsors: CNS, D.L. Evans, Edward Jones, Anawao, Senior Edge, Home Depot, Home Depot Pro, Home Depot Pro, Home Depot Pro

PREPARED BY THE EASTERN IDAHO AREA AGENCY ON BEHALF OF EASTERN IDAHO COMMUNITY ACTION PARTNERSHIP
 0000021 EAST 100TH, LEXINGTON, IDAHO FALLS, ID 83402 | WWW.EICAPIDAHO.COM | WWW.CCAP.ORG

EICAP - Eastern Idaho Community Action Partnership
 Published by Morgan Nield [?] · May 11, 2019 · 🌐
 THANK YOU to our sponsors, vendors, entertainment, venue, planning committee, and community members who made our 3rd Annual Senior Health & Safety Fair successful!!!!



EICAP - Eastern Idaho Community Action Partnership
 Published by Morgan Nield [?] · June 7, 2019 · 🌐
 Congratulations to the newly trained Class Leaders of the Powerful Tools for Caregivers Class!!! And thank you to our two Master Trainers (Heather and Mike--back row, last two on the left) who facilitated the training!



EICAP - Eastern Idaho Community Action Partnership
 Published by Morgan Nield [?] · January 4, 2019 · 🌐
 Call us today to sign up for the next Powerful Tools for Caregivers Class that starts on January 31st!!!
https://www.postregister.com/.../article_5736d133-e8e4-5aa0-8...



POSTREGISTER.COM
 Local classes show caregivers how to care for their family and themselves

EICAP - Eastern Idaho Community Action Partnership
 Published by Morgan Nield [?] · April 2, 2019 · 🌐
 Call us at 208-522-5391 if you would like more information about our Grandparents Raising Grandchildren Support Group that meets on the 4th Tuesday of each month from 12-1:30pm.



POSTREGISTER.COM
 EICAP program offers support to grandparent-grandchild homes

IDAHO AGFEST

All AG Workers & Their Families are FREE
with proof of AG employment (pay stub)

10-19-19 **PINECREST EVENT CENTER**
SATURDAY 12 PM - 5 PM 4515 Northgate Mile, Idaho Falls, ID

- 15+ Booths including Education, Family Health Care, Etc.
- Live Entertainment
- FREE Meal Coupons with Entrance + Free Fries
- Raffle Prizes
- Family Games (Bingo, Etc.)
- Local Vendors Selling Food + Goodies
- Kids Games + Play Area

General Public is Welcome with Ticket Family \$25.00, Individual \$7.00 IDAHO AGFEST

North Bingham Library
Idaho State University
Eastern Idaho Public Health
East Idaho Community Action Partnership
Idaho Central Credit Union
Breast Cancer Awareness
Community Council of Idaho
Eat Smart
Migrant Education District 93
College of Eastern Idaho
Domestic Violence and Sexual Assault Center
Family Clinic
University of Idaho Extension
4-H
Mexican Consulate
Boise State C.A.M.P
Migrant Seasonal Head Start
University of Idaho
Family History
Tortilla Making

6TH ANNUAL WELLNESS FAIR

PATIENT APPRECIATION DAY

SATURDAY, AUGUST 17
9 A.M. - 1 P.M.

COMMUNITY FAMILY CLINIC
2100 ALAN ST.
IDAHO FALLS, ID 83404

FOR MORE INFORMATION PLEASE CONTACT
REBECA ARTEAGA, RARTEAGA@CCMAIL.ORG

EICAP - Eastern Idaho Community Action Partnership
Published by Morgan Nield [?] · September 23, 2019 ·

Idaho celebrated Kinship Family Day on Sat. 9/21/19. EICAP's very own Jodi Stanton was at the event and was recognized by the Department of Health and Welfare as someone who has and continues to make a positive difference in our community with the Grandparents Raising Grandchildren Support Group that she facilitates. Congratulations Jodi!

EICAP - Eastern Idaho Community Action Partnership
Published by Morgan Nield [?] · May 3, 2019 ·

Happy Older Americans Month!

CONNECT, CREATE, CONTRIBUTE MAY 2019

EICAP - Eastern Idaho Community Action Partnership
Published by Morgan Nield [?] · August 23, 2019 ·

We had so much fun at the 9th Annual Disc Golf Tournament today hosted by Good Samaritan Society Idaho Falls Village! Thank you Good Samaritan for putting together this amazing event each year! We live in a great community!

EICAP - Eastern Idaho Community Action Partnership is feeling grateful.
Published by Jazz SA [?] · May 15, 2019 ·

I am glad we were able to participate in the Community Wellness Fair at the Rexburg Madison Junior High.



EICAP - Eastern Idaho Community Action Partnership
Published by Morgan Nield [?] · August 2, 2019 ·

Thank you CT Transportation!

POSTREGISTER.COM
New EICAP contract helps passengers in wheelchairs get non-emergency rides



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Rexburg / Upper Valley Office

275 Stationery Place
Rexburg, ID 83440

Tel: 208-356-8849
Fax: 208-356-8217

Visit our website at: <http://www.eicap.org>

Don't Forget to Follow Us on Facebook

